

EMERGENCY BLOOD DONATIONS: ALL CLASSIFIED EMPLOYEES

Any classified employee of the District contacted by the American Red Cross for an "emergency" blood donation shall be granted time off without loss of pay, with permission of his/her supervisor, for a period not to exceed two hours per day. The time should be marked in the "Explanation" column of the Classified Monthly Time Record/Time Card on the date the blood donation was given along with the amount of time off. The time off is not to be charged to either an employee's sick leave or vacation.